

## **Annex 19 – Mutual Aid**

Primary Agency	Illinois Emergency Management Agency (IEMA)
Support Agencies	Illinois Law Enforcement Alarm System (ILEAS) Mutual Aid Box Alarm System - Illinois (MABAS) Illinois Public Works Mutual Aid Network (IPWMAN) Illinois Medical Emergency Response Team (IMERT) Illinois Emergency Services Management Association (IESMA)

### **I. Introduction**

#### **A. Purpose**

1. This annex describes overall concepts for managing mutual aid and Emergency Management Assistance Compact (EMAC) requests within the state of Illinois.

#### **B. Scope**

1. Provisions set forth in this annex specify means by which mutual aid and EMAC is managed and conducted within the State Emergency Operations Center (SEOC).

#### **C. Policy**

1. Local governments shall utilize all available resources for response to, and recovery from natural, technological or human caused events.
2. State-recognized mutual aid organizations will participate in response and recovery operations to the fullest extent possible.
3. A Gubernatorial Proclamation is required for certain assistance programs and processes.
4. All mutual aid services will be provided without unlawful discrimination as defined by the Illinois Human Rights Act and will follow discipline-specific chains in support of response and recovery operations.
5. SEOC Manager will authorize and direct use of state recognized mutual aid organization assistance to response and recovery operation.
6. Staffs responding from mutual aid organizations, agreements or compacts will be trained to the assigned mission, are responsible for adhering to policies established herein and, to the extent possible, be made aware of potential risks involved.
7. State supported mutual aid requests will be coordinated through SEOC for equipment, personnel and services that can utilized in response and recovery via a state recognized Mobile Support Team (MST) to an authorities having jurisdiction (AHJ).

#### **D. Situation**

1. A natural, human-caused or technological event has occurred and mutual aid and/or EMAC assistance is required.
2. A gubernatorial proclamation is in place within Illinois or requesting State.

E. Assumptions

1. AHJs responding to the event will surpass their capabilities and resources, requiring support for response and recovery efforts.
2. Support requests will be made by AHJ for local and state mutual aid and EMAC support to the event.
3. The SEOC will fill requests for state support through recognized mutual aid organizations and MST resources.
4. SEOC will utilize EMAC to bring in a resources from outside of the state, as required.

II. Concept of Operations

A. General

1. AHJs where an event has occurred will assess internal resource inventory and existing local agreements to determine resource gaps.
2. When local resources are exhausted and mutual aid is needed, AHJ will request assistance through proper channels to effectively respond or recover from the event.
3. A request for assistance for state support will be coordinated through the State Emergency Operations Center (SEOC).
4. SEOC will be staffed with liaison officers (LNO) from identified state mutual aid organizations. These LNOs will assist in fulfilling requests from the local AHJ or EMAC.
5. SEOC manager will determine availability of requested resources through SEOC mutual aid LNOs.
6. If SEOC manager determines requested resources are not available within Illinois, the SEOC EMAC Coordinator will identify EMAC requirements and submit a request for support through EMAC Emergency Operations System (EOS).
7. If the SEOC receives an EMAC support request through EMAC EOS, the SEOC EMAC Coordinator will manage the request response and provide the following information to requesting state:
  - a. Identify responding agency's deployable resources

- b. Identify and track expenses
  - c. Identify special requirements
  - d. Outline deployment timeline
  - e. Outline deployment requirement details
- 8. Procedures for utilization, control and use of mutual aid will incorporate operational priorities that include, but are not limited to the protection of life, public health and safety, property protection, environmental protection, restoration of essential services and coordination as appropriate.
- B. Notifications
  - 1. Notifications to identified LNOs required to fulfill mutual aid request will be made through the State of Illinois Rapid Electronic Notification System (SIREN) in accordance with Annex 3, Communications, Appendix 1, Notification, Alert and Warning.
- C. Activation
  - 1. The SEOC will activate identified LNOs in accordance with SEOC Activation Level Standard Operating Procedure (SOP).
  - 2. The State EMAC Coordinator will activate, as necessary and appropriate, in accordance with SEOC Activation Level SOP.
- D. Communications
  - 1. Communications will be conducted in accordance with SOPs and managed using established procedures, processes and policies outlined in IEOP Annex 3, Communications.
- E. Resource Management and Logistics
  - 1. Resource management and logistics will be carried out in accordance with IEOP Annex 9, Resource Management and Logistics.
- F. Implementation Requirements
  - 1. Information, intelligence and situation reporting will be conducted in accordance with the SEOC Situation and Rapid Needs Assessment Standard Operating Guideline (SOG).
- G. Organization
  - 1. Direction and Control

- a. State agencies and external organizations retain operational control of resources.
- b. The SEOC is the single point of coordination for state support of state supported operations upon implementation of the IEOP.
- c. The SEOC Manager, or designees may establish an Element Specific Support Function (ESSF) for mutual aid or EMAC coordination.

2. Coordinating Elements

- a. The SEOC Manager, or designee, may assign Emergency Management Assistance Teams (EMAT) to assist with local or state operations.
  - 1) For the purposes of support to local or state tactical operations, Incident Management Teams (IMT) may be assigned under the direct coordination and management of EMAT.
- b. State Unified Area Command/State Area Commands (SUAC/SAC) in support of state operations may be deployed by the SEOC to coordinate mutual aid resource requirements.

3. Federal Coordination

- a. Under a Presidential Declaration of a major disaster or emergency SEOC will coordinate the inclusion of federal assets into the state's operations.

III. Roles and Responsibilities

A. Illinois Emergency Management Agency (IEMA)

- 1. Coordinate response and recovery operations for the state of Illinois.
- 2. Process mutual aid requests for personnel, equipment and matériel relating to state supported response and recovery operations.
- 3. Activate SEOC EMAC Coordinator to facilitate the provision of EMAC requests or request for EMAC support relating to personnel, equipment and matériel.
- 4. Active recognized MSTs to the SEOC in order to support mutual aid requests from AHJ.

B. Illinois Law Enforcement Alarm System (ILEAS)

1. Coordinate the requested equipment, personnel, and/or services that can be committed in response to a request from local AHJ through the SEOC.
  2. Notify the SEOC of any or all of the requested equipment, personnel and/or services that cannot be provided, and coordinate the use of procurement of those resources through EMAC channels.
  3. Coordinate and maintain regular requirements for law enforcement.
  4. Coordinate and maintain evacuation routes and traffic control, as required.
  5. Coordinate and maintain crowd control, as required.
  6. Assist in coordination of search and rescue operations.
  7. Coordinate and maintain site security, as requested.
- C. Mutual Aid Box Alarm System – Illinois (MABAS)
1. Coordinate the requested equipment, personnel, and/or services that can be committed in response to a request from local AHJ through the SEOC.
  2. Notify the SEOC of any or all of the requested equipment, personnel and/or services that cannot be provided, and coordinate the use of procurement of those resources through EMAC channels.
  3. Coordinate and maintain regular requirements for fire protection.
  4. Assist in coordination of search and rescue operations.
- D. Illinois Public Works Mutual Aid Network (IPWMAN)
1. Coordinate the requested equipment, personnel, and/or services that can be committed in response to a request from local AHJ through the SEOC.
- E. Illinois Medical Emergency Response Team (IMERT)
1. Coordinate the requested equipment, personnel, and/or services that can be committed in response to a request from local AHJ through the SEOC.
- F. Illinois Emergency Services Management Association (IESMA)
2. Coordinate the requested equipment, personnel, and/or services that can be committed in response to a request from local AHJ through the SEOC.

3. Coordinate the activation of Illinois Emergency Management Assistance Team/Incident Management Team (EMAT/IMT) as requested by the SEOC.
4. Notify the SEOC of any or all of the requested equipment, personnel and/or services that cannot be provided, and coordinate the use of procurement of those resources through EMAC channels.

#### IV. Authorities and References

##### A. Authorities

1. The Robert T. Stafford Relief and Emergency Assistance Act (P. L. 93-288, as amended)
2. The Illinois Emergency Management Agency Act (20 ILCS 3305)
3. Intergovernmental Cooperation Act (5 ILCS 220)
4. Illinois Police Training Act (50 ILCS 705)
5. Illinois Line of Duty Compensation Act (820 ILCS 315)
6. Volunteer Emergency Worker Job Protection Act (50 ILCS 748)
7. Firemen's Disciplinary Act, (50 ILCS 745)
8. Fire Department Promotion Act, (50 ILCS 742)
9. Local Governmental and Governmental Employees Tort Immunity Act (745 ILCS 10/7- 101 et seq.)
10. Illinois Municipal Code (65 ILCS 5/11-1-2.1)

##### B. References

1. The Illinois Emergency Operations Plan (IEOP), as amended
2. MABAS – Illinois Master Agreement, as amended
3. ILEAS Law Enforcement Mutual Aid Agreement, as amended
4. Illinois Public Works Mutual Aid Network Agreement, as amended
5. Illinois Emergency Management Mutual Aid System Agreement, as amended